



Ross Valley Paramedic Authority

MEMBER AGENCIES

Town of Corte Madera
Town of Fairfax
Kentfield Fire Dist.
City of Larkspur
County of Marin
Town of Ross
Town of San Anselmo
Sleepy Hollow Fire Dist.

BOARD OF DIRECTORS SPECIAL MEETING

Monday, October 7, 2024, 2024 at 6:30 p.m.

250 Doherty Drive, Larkspur CA 94939

Central Marin Police Authority Community Room

<https://us06web.zoom.us/j/87146504853?pwd=zakmFhLAolfNzbrlZqamDOc5VIWZAR.1>

Webinar ID: 871 4650 4853 - Passcode: 782912 - Phone: 1-669-900-6833

Please be advised those participating in the meeting remotely via Zoom do so at their own risk. The RVPA regular Board meeting will not be cancelled if any technical problems occur during the meeting. Thank you.

1. Call to Order- Board Chair
2. Roll Call- Executive Officer
3. Pledge of Allegiance – Board Chair
4. Open Time for Public Input. Members of the Public have an opportunity to comment on items not on tonight's agenda. Each member of the public has two minutes in which to speak. Board members and staff are not able to engage in dialogue, answer questions or act on any of the items brought forward. At the Board's discretion, matters brought forth may be placed on a future agenda.
5. NEW BUSINESS
 - a. Procurement of 8-new LIFEPAK 35 cardiac monitors.
 - i. **Staff recommendation:** Approve and authorize the Executive Officer to procure eight new LP35 Cardiac Monitors from Stryker utilizing a cooperative purchasing agreement through Sourcewell in an amount not to exceed \$485,000 and direct RVPA Finance officer to transfer funds from fund balances into the FY24-25 budget to execute the purchase.
 - b. RVPA Deployment Study Update including additional budget authority
 - i. **Staff recommendation:** Receive update on the status of the study, increase contract services funds in the amount of \$40,000 for a total cumulative amount of \$70,000 and provide staff direction for the next phase(s) of the work.
 - c. Second Amendment Lease agreement with the Town of Ross and Ross Valley Fire Department for the RVPA ambulance quarters at Station 18 in Ross.
 - i. **Staff recommendation:** Authorize the Executive Officer to execute the Second Amendment Lease agreement.

6. OLD BUSINESS
 - a. No old business
7. Announcements/Future Agenda Items.
8. Adjournment.

Submitted, /s/ Jason Weber, Executive Officer

ATTENTION: If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, please contact staff support for the Committee no later than 9:00 a.m. on the day before the meeting at 415-473-7097 and/or email to Jennifer Menicucci at jennifer.menicucci@marincounty.gov, thank you.



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Item 5: New Business

RVPA Staff Report

TO: RVPA Board
FROM: Jason Weber, Executive Officer
SUBJECT: Cardiac Monitors
MEETING DATE: October 7, 2024

DISCUSSION:

Our current cardiac monitors are reaching the end of their recommended frontline lifespan of eight years. New technology has been introduced since the last purchase of cardiac monitors in 2017. These cardiac monitors are a critical part of our EMS system and a primary tool for the diagnosis and treatment of the most serious medical conditions.

LIFEPAK 35 is a clinically advanced, life-saving device with proprietary tools and technology built on an intuitive platform for advanced patient care. The clinical decision support tools provide customizable clinical experiences that help speed decisions with accuracy during lifesaving events. It is clinically advanced to move fast with the paramedic and support patient care by providing insights and guidance when every second counts. LIFEPAK 35 is built to work to advance patient care with real-time communications between the ambulance and the hospitals.

Ross Valley Paramedic Authority has been using the current LIFEPAK 15 cardiac monitors for the past seven (7) years. Replacement of these units is recommended when they reach eight (8) years old. Staff would like the Board to consider the replacement purchase of eight (8) new cardiac monitors for RVPA.

1. Age of the old LIFEPAK 15 is at 7-years old and the recommended replacement at 8-years old.
2. The vendor will give us a \$8000 trade in value for each LIFEPAK 15 we currently own.
3. The cost of replacing these units this year in (2024) is \$10,000 less due to a promotion of the new version LIFEPAK 35 for a total of \$80,000 in savings, if done before January 1, 2025.
4. Advancement of technology now has a 15-lead heart monitoring in place of the current 12-leads.
5. Monitors have a live feed to the receiving hospital and physicians so they can see the heart rhythm in live time versus pictures.
6. The heart monitoring and shock treatment can continue during compressions improving cardiac arrest survival.
7. Price includes 6-years of maintenance warranty.

STAFF RECOMMENDATION:

Staff recommends the Board authorize the Executive Officer to execute the purchase of 8 new LIFEPAK 35 Cardiac Monitors in an amount not to exceed \$485,000 and authorize the RVPA finance officer to transfer funds from fund balances into current years equipment budget. Pricing includes the trade in of the existing 8 LIFEPAK 15 units and promotional savings. Delaying the purchase into future years will expose the RVPA to unknown but potentially large maintenance costs, loss of trade in value and promotional pricing.

FISCAL IMPACT:

Your Board has been diligent about developing reserves for large capital purchases. Funds are available within the equipment reserve to cover the entire purchase. This purchase will draw down the fund balance for reserve equipment from \$500,000 to approximately \$15,000. Staff will work with your Board at the mid-year budget review on an updated equipment replacement schedule and allocation of undesignated reserves to replenish this account.

Respectfully submitted,

Jason Weber, Executive Director
Jake Rosebrock, EMS Battalion Chief

Attachment: Stryker quote number 10950714



Upgrade

Quote Number: 10950714

Remit to: Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Version: 1

Prepared For: ROSS VALLEY PARAMEDIC AU
Attn:

Rep: Nate Bollinger
Email: nathan.bollinger@stryker.com
Phone Number: (916) 716-9873

Quote Date: 10/03/2024

Expiration Date: 01/01/2025

Contract Start: 07/09/2024

Contract End: 07/08/2025

Delivery Address		Sold To - Shipping		Bill To Account	
Name:	MARIN COUNTY FIRE DEPT	Name:	ROSS VALLEY PARAMEDIC AU	Name:	ROSS VALLEY PARAMEDIC AUTH
Account #:	20148379	Account #:	20025566	Account #:	20085632
Address:	33 CASTLE ROCK AVE WOODACRE California 94973	Address:	33 SIR FRANCIS DRAKE BLVD ROSS California 94957-9601	Address:	400 MAGNOLIA AVE LARKSPUR California 94939-2035

Equipment Products:

#	Product	Description	Qty	List Price	Sell Price	Total
1.0	70335-000042	LP35,EN-US,MAS-SP/CO,MED-CO2,SUN-NIBP,12L,WIFI/CELL/LN/CPRIN,STD,BT	8	\$51,400.00	\$41,120.00	\$328,960.00
2.0	11335-000001	BATTERY, LI-ION, WITH IFU, LP35	8	\$1,000.00	\$800.00	\$6,400.00
3.0	11140-000102	CHARGER, BATTERY, LP35	8	\$3,000.00	\$2,400.00	\$19,200.00
4.0	11140-000131	POWER CORD,C13 ST,10FT,HOSPITAL GRADE	8	\$108.00	\$86.40	\$691.20
5.0	11996-000093	Electrode EDGE QUIK-COMBO pediatric RTS	8	\$58.00	\$46.40	\$371.20
6.0	11996-000090	Electrode EDGE QUIK-COMBO RTS	8	\$58.00	\$46.40	\$371.20
7.0	11335-000005	KIT, PRINTER, LP35	8	\$3,000.00	\$2,400.00	\$19,200.00
8.0	11996-000519	LNCS-II rainbow DCI 8? SpCO, Adult Reusable Sensor	8	\$859.00	\$687.20	\$5,497.60
9.0	11160-000017	NIBP Cuff -Reusable, Large Adult	8	\$47.00	\$37.60	\$300.80
10.0	11160-000019	NIBP Cuff-Reusable, Adult X Large	8	\$67.00	\$53.60	\$428.80
11.0	11160-000011	NIBP Cuff-Reusable, Infant	8	\$30.00	\$24.00	\$192.00
12.0	11160-000013	NIBP Cuff-Reusable, Child	8	\$34.00	\$27.20	\$217.60
13.0	11335-000008	KIT, STORAGE BAGS, LP35	8	\$600.00	\$480.00	\$3,840.00
14.0	11150-000020	KIT, MODEM, NA, LP35	8	\$1,500.00	\$1,200.00	\$9,600.00
15.0	11996-000520	LNCS-II rainbow DCIP 8? SpCO, Pediatric Reusable Sensor	8	\$945.00	\$756.00	\$6,048.00



Upgrade

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USA

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Attn:

Rep: Nate Bollinger
Email: nathan.bollinger@stryker.com
Phone Number: (916) 716-9873

Quote Date: 10/03/2024

Expiration Date: 01/01/2025

Contract Start: 07/09/2024

Contract End: 07/08/2025

#	Product	Description	Qty	List Price	Sell Price	Total
16.0	11260-000073	KIT, SHOULDER STRAP, LP35	8	\$75.00	\$60.00	\$480.00
Equipment Total:						\$401,798.40

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-LP15H-LP35	TRADE IN LP15 V4 HIGH FOR LP35	8	-\$8,000.00	-\$64,000.00

ProCare Products:

#	Product	Description	Qty	List Price	Sell Price	Total
17.1	LIFEPK35-FLD-PRO	Lifepak35 for LP35,EN-US,MAS-SP/CO,MED-CO2,SUN-NIBP,12L,WIFI/CELL/LN/CPRIN,STD,BT 07/10/2024 - 07/09/2030 Parts, Labor, Travel Preventative Maintenance Batteries Service	8	\$2,317.00	\$11,816.70	\$94,533.60
17.2	POWERPRO-PROCARE	Power Pro 2 for 6507 POWER PRO 2, HIGH CONFIG 07/10/2024 - 07/09/2029 Parts, Labor, Travel Preventative Maintenance Batteries Service	0	\$1,599.00	\$0.00	\$0.00
ProCare Total:						\$94,533.60

Price Totals:

Estimated Sales Tax (9.814%):	\$33,151.53
Freight/Shipping:	\$7,025.60
Grand Total:	\$472,509.13

Prices: In effect for 30 days



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Expiration Date: 01/01/2025

Contract Start: 07/09/2024

Contract End: 07/08/2025

Terms: Net 30 Days

Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html.

RVPA Staff Report

TO: RVPA Board

FROM: Jason Weber, Executive Officer

SUBJECT: Update on Deployment study and additional funding request

MEETING DATE: October 7, 2024

BACKGROUND:

At your March 2024 meeting, your Board directed staff to engage the services of Citygate and specialty legal services of Wright, L'Estrange & Ergastolo. Your Board's legal Counsel Emily Longfellow led the work surrounding the legal analysis and Citygate is working through fiscal and operational deployment analysis. Both firms were hired under a time and materials agreement. Your Board allocated \$30,000 in March to initiate the study.

We have suffered significant delays surrounding the data for the deployment analysis. After significant work, the data is accurate and is being used by Citygate to develop the analysis and has allowed Citygate to begin meetings with stakeholders to move forward.

DISCUSSION:

Currently Citygate is interviewing stakeholders that were identified by Staff and reviewed by the Board's Sub-Committee to understand the RVPA system and better understand agencies' expectations of items to be covered in the study.

After completion of interviews Citygate will work with your Counsel Emily Longfellow and develop the report and presentation addressing the governance questions raised by Larkspur as well as the operational deployment of resources including paramedic engine and transport unit locations. Additionally, the report will allow the RVPA Board to make informed decisions about current and future system demands and deployment.

Your Board will be asked to consider a second amendment to the lease agreement with the Town of Ross for facility use associated with the RVPA ambulance. In addition to the lease agreement Ross has requested that your Board consider the following two items:

1. "The subcommittee was initially formed in December 2023 to obtain a lease extension with the Town of Ross and to initiate the deployment study, both of which have been accomplished. Since the scope of the subcommittee is now much broader, the issues on the scope list should be discussed by the entire board, not by a small subcommittee. The Ross Town Council believes it is appropriate to disband the

subcommittee so that these broader issues can be discussed, with full transparency, by the entire RVPA board in a noticed public meeting. Additional (special) RVPA board meetings can be held if necessary.”

2. “The RVPA Board must make a decision regarding its intention to continue to lease space in the Ross Civic Center by the end of this second lease extension: December 31, 2024. The Town of Ross’s Civic Center project (that currently includes a new paramedic facility) cannot move forward without this decision. Each year of delay costs the Town \$800,000 in increased construction costs.”

The study is at a point that the Board can consider the necessity of the Board Sub-Committee and/or the makeup of the sub-committee. As a reminder at your March 2024 RVPA Board meeting, you elected to expand the scope of the sub-committee to include questions raised by Larkspur. The sub-committee has been engaged on an occasional basis, originally to guide content of the study and subsequently surrounding issues with the data and delays.

We anticipate being able to bring the results of the study and legal analysis back to your Board in the next 30-45 days. We will call a special meeting to present the information and allow the Board to have adequate time and opportunity digest the information and engage in Q&A with Citygate and Counsel. Subsequently, we will schedule additional meetings as necessary to receive Board direction on the requests/questions posed in the letter from Larkspur City Manager Dan Schwarz and the lease with the Town of Ross. As highlighted above Ross is requesting the RVPA Board provide their intention regarding the lease by December 31, 2024.

RECOMMENDATION:

Your Board receives this update, determine your intention related to the Board Sub-Committee, and increase study budget by an additional \$40,000.

FISCAL IMPACT:

Your Board has previously committed \$30,000 for this project, data issues significantly impacted the expenditures. To date we have expended \$29,014.12 between Citygate and outside Counsel. Staff is recommending your Board allocate an additional \$40,000 for this project for a total allocation of \$70,000. It is anticipated that Citygate will be able to complete the report, provide one (1) in person presentation to your Board and remain available for follow up within the updated budget of \$70,000.

Respectfully submitted,

Jason Weber, Executive Director

Attachments:

- a. EMS Deployment, Fiscal Assessment, and Governance Review.

EMS Deployment, Fiscal Assessment, and Governance Review

1. Can Larkspur separate from the RVPA JPA?
2. What is the legal requirement of the Tax Measure passed by voters related to funding for paramedic services? Can Larkspur independently re-direct funding to itself or Central Marin Fire Authority based on voter approved initiative from June 2022 election?

- a. Excerpts from Larkspur resolution:

WHEREAS, on November 6, 2018, the electors of the City of Larkspur approved a special tax for the funding of paramedic services through the Ross Valley Paramedic Authority;

“To maintain rapid 9-1-1 emergency response times and preserve the number of on- duty paramedics ready to respond to accidents/ medical emergencies, shall the Ross Valley Paramedic Authority measure be adopted continuing for four years the paramedic services special tax of \$94.50 per residential living unit or 1,500 square feet of developed nonresidential property, adjusted up to \$3 per year, generating approximately \$680,000 annually, subject to annual audits, public spending disclosure and all funds for local paramedic services?”

3. What is Corte Madera’s intention related to this request as the letter refers to Larkspurs withdrawal but also speaks to Central Marin Fire Mgmt. Committee and Central Marin Fire Authority?
4. Ross Valley Paramedic Authority maintains an agreement with Marin County Emergency Medical Services Authority to provide paramedic/ALS services in the Ross Valley Paramedic Service Area. RVPA has sub-contracted with Central Marin Fire and Ross Valley Fire as sub-contractors under this agreement. Could Larkspur (Central Marin Fire) operate advanced life support services without the expressed consent of RVPA?
5. What are the Operational impacts of allowing Central Marin Fire to provide service to their respective communities i.e. move the service boundary to the Kentfield and split the current RVPA zone at that line?
6. What are the financial implications of Central Marin Fire (Larkspur) withdrawing from the JPA, moving the boundary to include all areas East of Kentfield Fire District and retaining both tax revenue and transport revenue?
7. Is RVPA currently meeting industry best practices for ALS services from dispatch to arrival?

8. Is the current service model adequate for the greater Ross Valley? Currently two transport ambulances (CMD M14 and RVPA M18), 2 ALS Engines with RVFD Station 20, 21 and three with CMD E13, E15, E16.
9. Would the RVPA benefit from more formal agreements for ALS mutual aid services with adjoining agencies?
10. Is the current Location of the ambulances Station 18 and Station 14 best located for ALS services? If not, what locations would be most ideal?
11. What risks exist for the RVPA member agencies if they come to impasse on Larkspurs request and the EMS Agency is required to intervene?
12. Is the current deployment model the most cost effective for providing ALS services to the Ross Valley?

RVPA Staff Report

TO: RVPA Board
FROM: Jason Weber, Executive Officer
SUBJECT: Town of Ross Second Amendment to the Lease Agreement
MEETING DATE: October 7, 2024

DISCUSSION:

For over forty years, the Ross Valley Paramedic Authority (RVPA) has leased space at the Ross fire station consisting of sleeping areas, bathroom, office space, engine bay and storage room. The 2020 Lease Agreement had a four-year term that terminated on June 30, 2024. The lease agreement was amended on May 2, 2024, to extend the lease by three months to terminate on September 30, 2024.

The proposed Second Amendment would extend the term of the lease by an additional three months, with a new termination date of **December 31, 2024**. The proposed second amendment also includes a 2.5% increase to the annual rent to be applied retroactively to July 1, 2024, which was the commencement date for the first three-month lease extension. The new annual rent will be \$34,275.68.

The lease is a three-party agreement between the Town of Ross (Landlord), RVPA (Tenant), and the Ross Valley Fire Department (Third Party Beneficiary). The reason the Ross Valley Fire Department (RVFD) is part of the Lease Agreement is because of the terms of the RVFD Joint Powers Agreement (JPA), First Amendment (July 1, 2012) between the four JPA members.

STAFF RECOMMENDATION:

It is recommended that the RVPA Board authorize the Executive Officer to execute a Second Amendment Lease Agreement with RVPA and the Ross Valley Fire Department for a portion of Fire Station 18 located at 33 Sir Francis Drake Blvd.

Respectfully submitted,

Jason Weber, Executive Director

Attachment: Second Amendment Lease Agreement

SECOND AMENDMENT TO LEASE AGREEMENT

This Second Amendment to Lease Agreement (“**Amendment**”) is made and entered into effective as of _____, 2024, by and between the Town of Ross, a California municipal corporation (“**Landlord**”), Ross Valley Paramedic Authority, a joint powers agency of the State of California (“**Tenant**”), and the Ross Valley Fire Department a joint powers authority of the State of California (“**Third Party Beneficiary**”). Landlord, Tenant and Third Party Beneficiary are sometimes individually referred to herein as a “**Party**” and collectively as the “**Parties.**”

RECITALS

A. Landlord, Tenant and Third Party Beneficiary are parties to that certain Lease Agreement dated July 1, 2020 (“**Lease**”), pursuant to which Landlord leased to Tenant a portion of the Ross Valley Fire Department, Station 18, located at 33 Sir Francis Drake Boulevard, Ross, California, consisting of sleeping areas, bathroom, office space, engine bay and storage room (“**Premises**”). The Lease was amended on May 2, 2024 and is scheduled to expire on September 30, 2024.

B. Landlord and Tenant have determined that it may be a benefit to the community to construct a new paramedic facility that includes separate ambulance bays for Tenant in the Town of Ross. Recognizing that such a project will require a lengthy period of time to analyze, the Parties desire to extend the term of the Lease.

C. Accordingly, subject to the other terms and conditions described herein, the Parties desire to extend the Lease term for three months commencing October 1, 2024.

NOW, THEREFORE, in consideration of the forgoing, which are incorporated herein by reference, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

AGREEMENT

1. **Term.** The term of the Lease shall be extended for a period of three months, such that the extended term commences on October 1, 2024 (“**Extension Commencement Date**”) and continues until December 31, 2024 (“**Extension Term**”).
2. **Rent.** During the Extension Term, the annual rent shall increase by 2.5%, applied retroactively to July 1, 2024. The new annual rent is \$34,275.68. Pursuant to the Joint Powers Authority agreement between Landlord and Third Party Beneficiary, the annual rent and all other sum due from Tenant under this Lease shall be paid by Tenant to Third Party Beneficiary, unless otherwise directed in writing by Landlord.
3. **Lease.** Except as modified by this Amendment, all provisions of the Lease shall remain unchanged and in full force and effect.
4. Nothing in this Amendment shall be interpreted to bind or commit any Party to the approval, construction, or use of any particular improvements including, but not limited to, paramedic facilities or ambulance bays.

5. Counterparts. This Amendment may be executed in counterparts and/or by electronic signature, each of which shall be an original and all of which taken together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Amendment to the Lease effective as of the date first written above.

LANDLORD:

Town of Ross, a California municipal corporation

By: _____

Name: _____
Town Manager

TENANT:

Ross Valley Paramedic Authority, a joint powers authority of the State of California

By: _____

Name: _____

Title: _____

THIRD PARTY BENEFICIARY

Ross Valley Fire Department, a joint powers authority of the State of California

By: _____

Name: _____

Its: _____