



# Ross Valley Paramedic Authority

## MEMBER AGENCIES

Town of Corte Madera  
Town of Fairfax  
Kentfield Fire Dist.  
City of Larkspur  
County of Marin  
Town of Ross  
Town of San Anselmo  
Sleepy Hollow Fire Dist.

## BOARD OF DIRECTORS MEETING

Thursday, December 2, 2021 @ 6:30 p.m.

<https://us06web.zoom.us/j/81201391882>

By Phone 669-900-6833

Webinar ID: 812 0139 1882

1. Call to Order- Board Chair
2. Roll Call- Executive Officer
3. Pledge of Allegiance – Board Chair
4. Open Time for Public Input. Members of the Public have an opportunity to comment on items not on tonight's agenda. Each member of the public has two minutes in which to speak. Board members and staff are not able to engage in dialogue, answer questions or act on any of the items brought forward. At the Board's discretion, matters brought forth may be placed on a future agenda.
5. Review and approve Meeting Minutes: Staff recommends that the Board approve the meeting minutes from the September 2, 2021.
6. NEW BUSINESS
  - a. No new business
7. OLD BUSINESS
  - a. Update on the Town of Ross Civic Center replacement including the lease agreement with RVPA. *Recommendation: Receive verbal report / update from staff.*
8. CQI Reports (Quarterly). Staff recommends that the Board receive any oral/written updates from the CQI managers. *Recommendation: Direct staff as needed.*
  - a. Marin County: Heather Price Fair
  - b. Central Marin Fire: Liz Froneberger
9. Review RVPA Expense Sheet (attached).
10. Transport Billing Data Review (attached).
11. Announcements/Future Agenda Items.
12. Adjournment.

Submitted, /s/ Jason Weber, Executive Officer

**ATTENTION: This will be a virtual meeting of the Ross Valley Paramedic Authority pursuant to Executive Order N-29-20 issued by the Governor of the State of California.** There will not be a public location for participating in this meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jason Weber at

[jweber@marincounty.org](mailto:jweber@marincounty.org)

ROSS VALLEY PARAMEDICS AUTHORITY  
Held a meeting:  
6:30 p.m. Thursday, September 2, 2021  
Board Meeting at 6:30 p.m.  
Via teleconference due to Coronavirus (COVID-19)

1. Call to Order- Chair Hillmer called the meeting to order at 6:30 p.m.
2. Roll Call  
Board Member Attendance: Chair Hillmer, Breen, Corbett, Goddard, Finn, Meagor, Ravasio, Salmen  
Staff Present: Weber, McTigue, Martin, Pomi, Reese

Chair Hillmer stated he would like item #6b to follow Open Time.

3. Pledge of Allegiance
4. Open Time for Public Input

There were no comments.

5. Review and approve meeting minutes June 3, 2021

M/s, Goddard/Finn to approve the minutes of June 3, 2021 as corrected.

Ayes: Finn, Goddard, Meagor, Ravasio, Chair Hillmer

Absent: Corbett

Abstain: Breen, Salmen

Board member Corbett joined the meeting.

6. New Business
  - b. Resolution Honoring former Board Member Janice Przybylski

Chair Hillmer read the Resolution Honoring former Board Member Janice Przybylski.

Former Board member Przybylski stated she was happy that newly appointed Board member Breen was taking her place as the representative to San Anselmo. She was honored to have served on the RVPA for many years and misses everyone. She stated she is just a phone call away!

Board member Meagor stated Ms. Przybylski served on the RVPA Board for more than fifteen years. It was an honor to have served with her.

The Board thanked Ms. Przybylski for her years of service.

Executive Officer Weber stated a gift from the Board should be arriving at her home soon.

M/s, Breen/Meagor to adopt the Resolution Honoring former Board Member Janice Przybylski.  
Ayes: All

- a. Update on the Town of Ross Civic Center replacement including the lease agreement with RVPA

Executive Officer Weber presented a brief staff report. He stated the project is a collaboration between the Town of Ross, the Ross Valley Fire Board, and the four agencies that make up the Ross Valley Fire Department. This is a central location for the Ross Valley and part of the plan includes the continuation of a paramedic headquarters at Station 18. The draft proposal is for a lease increase of around \$18,000 per year for a total of \$50,000 after completion of new quarters. The RVPA's Fiscal Policy does not include committing to long-term lease agreements that extend beyond the four year tax run.

Board member Goddard asked how the \$18,000 increase was calculated. Executive Officer Weber stated the approximate cost to build the new paramedic headquarters is around \$3 million. The intent of the increase is to help recover some of those costs. Board member Goddard asked about the options and asked that this be placed on an upcoming agenda.

Board member Breen asked where Engine 18 would go. Executive Officer Weber stated this has yet to be decided by the Fire Board and the Town of Ross. The options include: 1) Moving Engine 18 to Station 19; 2) Moving six personnel west and reducing one engine company; 3) Three of the six would be an apprentice-type position; 4) Moving six bodies west and adding three bodies. Three bodies are required to staff one seat on an engine 24/7.

Chair Hillmer asked if staff looked at comparable or ranges of lease rates. Executive Officer Weber stated "yes" but this is an odd situation. Private ambulances use commercial buildings and do not always have sleeping quarters. Chair Hillmer stated they should develop a policy regarding these types of decisions. Executive Officer Weber stated staff would work with a commercial real estate agent.

Board member Finn stated Sleepy Hollow had looked at establishing a stand-alone office within its entirely residential jurisdiction. There were no comparable properties or transactions that could be used as a reference. They were left with the questions: 1) Where would an office be tolerated in Sleepy Hollow?; 2) What are the current rental and purchase prices within Sleepy Hollow? It turned out to be almost economically impossible to find something. He noted \$50,000 per year equals \$4,166 per month- a bargain in Ross.

Boardmember Salmen stated it is in the interest of the residents of Ross to keep the paramedics in this central location.

Executive Officer Weber stated staff would come back with more information including market rationale, etc. The Ross Valley Fire Board will be working on this topic over the fall.

Chair Hillmer opened the meeting to public comments.

There were no comments.

Chair Hillmer closed the meeting to public comments.

7. Old Business

- a. No items

8. CQI Reports

- a. Marin County
- b. Central Marin Fire

Battalion Chief McTigue stated the reports include information from January to the current fiscal year. The majority of calls for Central Marin were from Corte Madera and Larkspur. The San Quentin calls are supported by Corte Madera and private ambulances. Chief Reese discussed the call volume and noted there was a slight increase in Southern Marin for the second quarter. He and CQI Coordinator Froneberger continue to meet with the Medical Directors of San Quentin. The majority of transports go to Marin General Hospital, followed by Kaiser and a few going to San Francisco. Battalion Chief McTigue stated the majority of calls for the Medic 18 ambulance out of Ross were for San Anselmo and Fairfax. They are seeing an increase in call volumes.

Boardmember Goddard has a question about the transport data and how calls are categorized.

9. Review RVPA Expense Sheet

Executive Officer Weber presented a staff report. There was nothing out of the ordinary.

There were no questions from the Board.

10. Transport Billing Data Review

Executive Officer Weber presented a staff report. Staff has been monitoring the revenue and it has recently been trending around \$90,000. More people are calling for transports partly due to COVID vaccinations.

Board member Meagor asked if staff budgeted \$970,000 for this fiscal year. Executive Officer Weber stated it was \$925,000 (to be conservative).

Chair Hillmer opened the meeting to public comments.

There were no comments.

Chair Hillmer closed the meeting to public comments.

## 11. Announcements/Future Agenda Items

Battalion Chief McTigue reported the RVPA received the American Heart Association Life Line Silver Award. Staff will be working on policy and procedure updates. He reported on the CQI Event that will occur in October or November.

Chief Martin announced that former Corte Madera Fire Chief Bob Fox passed away over the weekend. Executive Officer Weber stated staff would send a condolence letter to the family on behalf of the Board.

12. Adjournment- Chair Hillmer adjourned the meeting at 7:32 p.m. in memory of former Corte Madera Fire Chief Bob Fox.

Respectfully submitted,

Toni DeFrancis,  
Recording Secretary



## Board Report:

July 1, 2021 to September 30, 2021

### Calls by Disposition

Disposition	Number of Runs	Percent of Total Runs
Transported by this EMS Unit	444	52.36%
Canceled (Prior to Arrival At Scene)	106	12.50%
Patient Treated, Refused Transport (AMA)	103	12.15%
No Patient Found (Canceled on scene)	85	10.02%
Lift Assist	60	7.08%
No Treatment/Transport Required (RAS)	14	1.65%
Patient Refused Evaluation/Care (AMA)	10	1.18%
Patient Treated, Released (RAS)	10	1.18%
Patient Dead at Scene-Resuscitation Attempted	7	0.83%
Transported to Landing Zone	6	0.71%
Patient Dead at Scene-No Resuscitation Attempted	2	0.24%
Transferred Care to Another EMS Unit	1	0.12%
	<b>Total: 848</b>	<b>Total: 100.00%</b>

## Calls by Destination

Destination	Number of Transports	Percent of Transports
Marin Health Medical Center	321	72.30%
Kaiser Permanente, San Rafael	120	27.03%
CPMC-Van Ness	1	0.23%
Novato Community Hospital	1	0.23%
UCSF Medical Center at Parnassus	1	0.23%
	<b>Total: 444</b>	<b>Total: 100.00%</b>

## Calls by City

City	Number of Runs	Percent of Total Runs
SAN ANSELMO	269	31.99%
FAIRFAX	252	29.96%
KENTFIELD	131	15.58%
LARKSPUR	105	12.49%
ROSS	28	3.33%
CORTE MADERA	17	2.02%
GREENBRAE	9	1.07%
MTT	8	0.95%
SAN RAFAEL	8	0.95%
Town of Fairfax	4	0.48%
Not labelled	3	0.36%
City of San Rafael	2	0.24%
LAGUNITAS	1	0.12%
MARIN CITY	1	0.12%
MILL VALLEY	1	0.12%
SAN QUENTIN	1	0.12%
Town of San Anselmo	1	0.12%
	<b>Total: 841</b>	<b>Total: 100.00%</b>



## Transport Mode from Scene

Transport Mode From Scene	Number of Transports	Percent of Transports
Code 2	355	87.22%
Code 3	50	12.29%
C2 Upgraded to C3	1	0.25%
C3 Downgraded to C2	1	0.25%
	<b>Total: 407</b>	<b>Total: 100.00%</b>



**RVPA Board Report  
06/01/2021-09/30-2021**

**Central Marin Fire Department**

**Calls by Disposition**

Runs by Disposition

<b>Disposition</b>	<b>Number of Runs</b>	<b>Percent of Total Runs</b>
Transported by this EMS Unit	398	65.89%
Patient Treated, Refused Transport (AMA)	64	10.60%
No Patient Found (Canceled on scene)	39	6.46%
Patient Treated, Released (RAS)	22	3.64%
No Treatment/Transport Required (RAS)	21	3.48%
Canceled (Prior to Arrival At Scene)	19	3.15%
Lift Assist	19	3.15%
Patient Refused Evaluation/Care (AMA)	12	1.99%
Patient Dead at Scene-No Resuscitation Attempted	3	0.50%
Transferred Care to Another EMS Unit	3	0.50%
Transported to Landing Zone	3	0.50%
Patient Dead at Scene-Resuscitation Attempted	1	0.17%
	<b>Total: 604</b>	<b>Total: 100.00%</b>

## Calls by Destination

### Runs by Destination

Destination	Number of Transports	Percent of Transports
Marin Health Medical Center	294	74.62%
Kaiser Permanente, San Rafael	95	24.11%
Novato Community Hospital	2	0.51%
UCSF MEDICAL CENTER AT MISSION BAY	2	0.51%
Children's Hospital And Research Center Oakland	1	0.25%
	<b>Total: 394</b>	<b>Total: 100.00%</b>

## Calls by City

### Calls by City

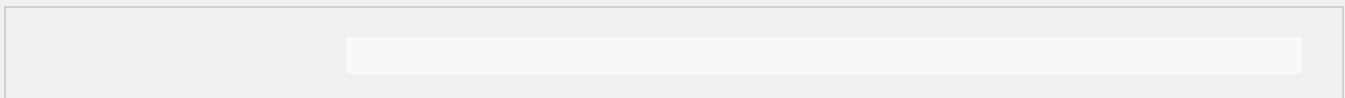
City	Number of Runs	Percent of Total Runs
CORTE MADERA	219	36.93%
LARKSPUR	219	36.93%
SAN QUENTIN	65	10.96%
KENTFIELD	28	4.72%
SAN ANSELMO	24	4.05%
GREENBRAE	11	1.85%
FAIRFAX	6	1.01%
SAN RAFAEL	5	0.84%

City	Number of Runs	Percent of Total Runs
ROSS	4	0.67%
MILL VALLEY	3	0.51%
City of Larkspur	2	0.34%
TIBURON	2	0.34%
City of Mill Valley	1	0.17%
MARIN CITY	1	0.17%
Novato	1	0.17%
Town of Corte Madera	1	0.17%
Town of San Anselmo	1	0.17%
<b>Total: 593</b>		<b>Total: 100.00%</b>

## Transport Mode from Scene

### Transport Mode from Scene

Transport Mode From Scene	Number of Transports	Percent of Transports
Code 2	367	92.68%
Code 3	28	7.07%
C2 Upgraded to C3	1	0.25%
<b>Total: 396</b>		<b>Total: 100.00%</b>





City of Larkspur, CA

# Detail Report Account Detail

Date Range: 08/01/2021 - 08/31/2021

Account	Name	Beginning Balance	Total Activity	Ending Balance				
<b>Fund: 705 - ROSS VALLEY PARAMEDIC</b>								
<a href="#">705-0046-001-012031</a>	DEFIBRILLATORS	0.00	10,257.88	10,257.88				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
08/18/2021	APPKT06544	3442933 M	80040	RVPA - ProCare Maint 2021/22	2591 - Stryker		10,257.88	10,257.88
<a href="#">705-0046-001-012038</a>	TRANSPORT BILLING FEES	0.00	3,659.08	3,659.08				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
08/30/2021	APPKT06571	21070247		RVPA - Ambulance Billing JUL 2021	1162 - WITTMAN ENTERPRISES, LLC		3,659.08	3,659.08
<a href="#">705-0046-002-021000</a>	AUTOMOTIVE FUELS	0.00	3,552.14	3,552.14				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
08/25/2021	APPKT06565	2021063021		RVPA - Fuel APR - JUN 2021	1057 - Ross Valley Fire Department		3,348.89	3,348.89
08/25/2021	APPKT06565	2021082021		RVPA - BLue Def AUG 2021	1057 - Ross Valley Fire Department		203.25	3,552.14
<a href="#">705-0046-002-028004</a>	EMS TRAINING/SUPPLY REIMB	0.00	43,858.25	43,858.25				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
08/16/2021	APPKT06542	7262021	80002	RVPA - EMS Training Supply JUL - SEP 2021	5477 - Central Marin Fire Authority /CMFA/ 3...		43,858.25	43,858.25
<a href="#">705-0046-002-028010</a>	DISPOSABLE MEDICAL SUPPLIES	5,748.67	4,597.60	10,346.27				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
08/02/2021	APPKT06506	84143243	79964	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		877.93	6,626.60
08/02/2021	APPKT06506	84143244	79964	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		536.37	7,162.97
08/16/2021	APPKT06542	84158107	80000	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		1,385.57	8,548.54
08/16/2021	APPKT06542	84158108	80000	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		74.00	8,622.54
08/16/2021	APPKT06542	9981789466	79998	RVPA - Oxygen Rental	1644 - AIRGAS USA, LLC		376.20	8,998.74
08/16/2021	APPKT06542	9981789467	79998	RVPA - Oxygen Rental	1644 - AIRGAS USA, LLC		388.19	9,386.93
08/25/2021	APPKT06565	84169433		RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		799.71	10,186.64
08/25/2021	APPKT06565	84171533		RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		159.63	10,346.27

**Detail Report**

Date Range: 08/01/2021 - 08/31/2021

Account	Name	Beginning Balance	Total Activity	Ending Balance
<a href="#">705-0046-008-087001</a>	OTHER EQUIPMENT/BUILDING	84.95	84.95	169.90

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/16/2021	APPKT06542	8155 30 005 0005735 ...	80004	RVPA - Internet Services 08/02-09/01	4741 - Comcast/Xfinity - RVPA / Rescue 40		84.95	169.90

**Total Fund: 705 - ROSS VALLEY PARAMEDIC:    Beginning Balance: 5,833.62    Total Activity: 66,009.90    Ending Balance: 71,843.52**

**Grand Totals:    Beginning Balance: 5,833.62    Total Activity: 66,009.90    Ending Balance: 71,843.52**

# Fund Summary

<b>Fund</b>	<b>Beginning Balance</b>	<b>Total Activity</b>	<b>Ending Balance</b>
705 - ROSS VALLEY PARAMEDIC	5,833.62	66,009.90	71,843.52
<b>Grand Total:</b>	<b>5,833.62</b>	<b>66,009.90</b>	<b>71,843.52</b>



City of Larkspur, CA

# Detail Report Account Detail

Date Range: 09/01/2021 - 09/30/2021

Account	Name	Beginning Balance	Total Activity	Ending Balance				
<b>Fund: 705 - ROSS VALLEY PARAMEDIC</b>								
<a href="#">705-0046-000-003000</a>	PART TIME	0.00	120.00	120.00				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
09/22/2021	APPKT06642	RVPA 2021 09 02	80175	RVPA - Board Mtg Mins 09/02/2021	1236 - DeFrancis, Toni		120.00	120.00
<a href="#">705-0046-001-012001</a>	FINANCIAL & ADMINISTRATIVE SERVICES	0.00	3,602.25	3,602.25				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
09/29/2021	APPKT06658	1110	80185	RVPA - Audit Services 2021	5889 - Badawi & Associates.		3,602.25	3,602.25
<a href="#">705-0046-001-012003</a>	ALS BACK UP	0.00	2,830.39	2,830.39				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
09/29/2021	APPKT06658	19-176145 to 21-88465	80190	RVPA - 19-176145 to 21-88465 ALS	5778 - Corte Madera Fire Dept.		2,830.39	2,830.39
<a href="#">705-0046-001-012012</a>	CONSULTANT	0.00	1,244.00	1,244.00				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
09/29/2021	APPKT06658	14-079	80204	RVPA - Web Hosting & Maint	4273 - XMRFire Emergency Services Consulting		1,244.00	1,244.00
<a href="#">705-0046-001-012038</a>	TRANSPORT BILLING FEES	3,659.08	2,395.89	6,054.97				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
09/20/2021	APPKT06637	21080247	80159	RVPA - Billing Services AUG 2021	1162 - WITTMAN ENTERPRISES, LLC		2,395.89	6,054.97
<a href="#">705-0046-002-028002</a>	ENGINE MEDIC PROGRAM - RVFD	0.00	62,404.69	62,404.69				
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
09/14/2021	APPKT06619	FY21-22-Q1-070121	80120	RVPA - Paramedic Eng Co. JUL-SEP 2021	1057 - Ross Valley Fire Department		62,404.69	62,404.69



**Detail Report**

Date Range: 09/01/2021 - 09/30/2021

Account	Name	Beginning Balance	Total Activity	Ending Balance
<a href="#">705-0046-002-028010</a>	DISPOSABLE MEDICAL SUPPLIES	10,346.27	5,917.96	16,264.23

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/08/2021	APPKT06598	84194187	80100	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		970.09	11,316.36
09/14/2021	APPKT06619	84199621	80113	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		2,190.83	13,507.19
09/20/2021	APPKT06637	84209741	80150	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		104.04	13,611.23
09/20/2021	APPKT06637	9982519911	80147	RVPA - Oxygen Rental	1644 - AIRGAS USA, LLC		388.19	13,999.42
09/20/2021	APPKT06637	9982519912	80147	RVPA - Oxygen Rental	1644 - AIRGAS USA, LLC		388.19	14,387.61
09/22/2021	APPKT06642	84213224	80172	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		714.40	15,102.01
09/22/2021	APPKT06642	84213225	80172	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		1,162.22	16,264.23

<a href="#">705-0046-004-040000</a>	POSTAGE	0.00	268.70	268.70
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/12/2021	GLPKT10143	JN04914		FedEx reimbursement			-44.65	-44.65
09/15/2021	APPKT06619	7-497-10014	80117	RVPA - Shipping	1700 - FEDEX		44.65	0.00
09/22/2021	APPKT06642	7-53-64334	80177	RVPA - Shipping	1700 - FEDEX		89.50	89.50
09/29/2021	APPKT06658	7-511-08134	80191	RVPA - Shipping	1700 - FEDEX		179.20	268.70

<a href="#">705-0046-004-090002</a>	MISC	0.00	9.05	9.05
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2021	APPKT06571	I692156516402	80067	RVPA - I692156516402 LIC 1537397	6083 - Golden Gate Bridge / Fastrak		9.05	9.05

<a href="#">705-0046-008-087001</a>	OTHER EQUIPMENT/BUILDING	169.90	84.95	254.85
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/14/2021	APPKT06619	8155 30 005 0005735 ...	80116	RVPA - Internet Services SEP 2021	4741 - Comcast/Xfinity - RVPA / Rescue 40		84.95	254.85

**Total Fund: 705 - ROSS VALLEY PARAMEDIC: Beginning Balance: 14,175.25 Total Activity: 78,877.88 Ending Balance: 93,053.13**

**Grand Totals: Beginning Balance: 14,175.25 Total Activity: 78,877.88 Ending Balance: 93,053.13**

### Fund Summary

<b>Fund</b>	<b>Beginning Balance</b>	<b>Total Activity</b>	<b>Ending Balance</b>
705 - ROSS VALLEY PARAMEDIC	14,175.25	78,877.88	93,053.13
<b>Grand Total:</b>	<b>14,175.25</b>	<b>78,877.88</b>	<b>93,053.13</b>



City of Larkspur, CA

# Detail Report Account Detail

Date Range: 10/01/2021 - 10/31/2021

Account	Name					Beginning Balance	Total Activity	Ending Balance
<b>Fund: 705 - ROSS VALLEY PARAMEDIC</b>								
<a href="#">705-0046-001-012038</a>	TRANSPORT BILLING FEES					6,054.97	3,943.46	9,998.43
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
10/18/2021	APPKT06695	21090247	80277	RVPA - Ambulance Billing SEP 2021	1162 - WITTMAN ENTERPRISES, LLC		3,943.46	9,998.43
<a href="#">705-0046-002-028010</a>	DISPOSABLE MEDICAL SUPPLIES					16,264.23	7,384.21	23,648.44
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
10/14/2021	APPKT06694	3084	80255	RVPA - Controlled Substance Module Ren...	5862 - PSTrax.com / Station Automation, Inc		1,800.00	18,064.23
10/18/2021	APPKT06695	84242268	80263	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		4,123.11	22,187.34
10/18/2021	APPKT06695	84249085	80263	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		26.71	22,214.05
10/19/2021	APPKT06695	9983246025	80259	RVPA - Oxygen Rental	1644 - AIRGAS USA, LLC		391.90	22,605.95
10/19/2021	APPKT06695	9983246026	80259	RVPA - Oxygen Rental	1644 - AIRGAS USA, LLC		391.90	22,997.85
10/22/2021	APPKT06684	84240339	80241	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		394.01	23,391.86
10/25/2021	APPKT06719	84252162	80317	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		256.58	23,648.44
<a href="#">705-0046-004-040000</a>	POSTAGE					268.70	180.14	448.84
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
10/11/2021	APPKT06684	7-519-22174	80243	RVPA - Shipping	1700 - FEDEX		89.81	358.51
10/18/2021	APPKT06695	7-525-67787	80267	RVPA - Shipping	1700 - FEDEX		45.27	403.78
10/25/2021	APPKT06719	7-533-25897	80320	RVPA - Shipping	1700 - FEDEX		45.06	448.84
<a href="#">705-0046-008-087001</a>	OTHER EQUIPMENT/BUILDING					254.85	84.95	339.80
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	<b>Running Balance</b>
10/14/2021	APPKT06694	8155 30 005 0005735 ...	80251	RVPA - Internet Services OCT 2021	4741 - Comcast/Xfinity - RVPA / Rescue 40		84.95	339.80
<b>Total Fund: 705 - ROSS VALLEY PARAMEDIC:</b>						<b>Beginning Balance: 22,842.75</b>	<b>Total Activity: 11,592.76</b>	<b>Ending Balance: 34,435.51</b>
<b>Grand Totals:</b>						<b>Beginning Balance: 22,842.75</b>	<b>Total Activity: 11,592.76</b>	<b>Ending Balance: 34,435.51</b>

# Fund Summary

<b>Fund</b>	<b>Beginning Balance</b>	<b>Total Activity</b>	<b>Ending Balance</b>
705 - ROSS VALLEY PARAMEDIC	22,842.75	11,592.76	34,435.51
<b>Grand Total:</b>	<b>22,842.75</b>	<b>11,592.76</b>	<b>34,435.51</b>

**INVOICE 21090247**

**TO:** Ross Valley RPA  
**FROM:** Wittman Enterprises  
**DATE:** October 13, 2021  
**FOR:** Billing Services Performed in **September 2021**

Gross Collections	\$	98,833.70
Less Refunds	\$	-
Net Collections	\$	98,833.70
Fee Based on 3.99% of Net Collections	\$	3,943.46

**CURRENT MONTH BALANCE: \$ 3,943.46**

**TOTAL AMOUNT: \$ 3,943.46**



Ross Valley Fiscal Year 21-22

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	RESIDENT WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
JULY '21	\$ 311,759.01	\$ 140,680.15	\$ 33,230.08	\$ 41,079.77	\$ 12,396.83	\$ 84,372.18	\$ 91,706.19	\$ -	\$ 91,706.19	\$ 16,803.25	\$ 2,968.50	\$ 0.87	\$ 523,033.98
AUGUST '21	\$ 295,258.69	\$ 144,836.65	\$ 18,460.02	\$ 6,041.67	\$ 2,484.13	\$ 123,436.22	\$ 60,047.40	\$ -	\$ 60,047.40	\$ 2,604.14	\$ 5,158.32	\$ 15.00	\$ 578,675.34
SEPTEMBER '21	\$ 338,511.84	\$ 192,299.14	\$ 37,271.93	\$ 15,838.71	\$ 8,694.53	\$ 84,407.53	\$ 98,833.70	\$ -	\$ 98,833.70	\$ -	\$ 4,899.17	\$ 17.11	\$ 559,367.11
OCTOBER '21						\$ -			\$ -				
NOVEMBER '21						\$ -			\$ -				
DECEMBER '21						\$ -			\$ -				
JANUARY '22						\$ -			\$ -				
FEBRUARY '22						\$ -			\$ -				
MARCH '22						\$ -			\$ -				
APRIL '22						\$ -			\$ -				
MAY '22						\$ -			\$ -				
JUNE '22						\$ -			\$ -				
YEAR TO DATE TOTALS	\$ 945,529.54	\$ 477,815.94	\$ 88,962.03	\$ 62,960.15	\$ 23,575.49	\$ 292,215.93	\$ 250,587.29	\$ -	\$ 250,587.29	\$ 19,407.39	\$ 13,025.99	\$ 32.98	
YTD PERCENTAGE OF REVENUE		50.53%	9.41%	6.66%	2.49%	30.91%	26.50%	0.00%	26.50%	2.05%	1.38%	0.00%	
YTD PERCENTAGE OF NET REVENUE									85.75%				

**Management Summary Report**  
**Monthly and Fiscal Year to Date**  
**Ross Valley RPA**  
**September 2021**

Financial Class	Number of Accounts	Percent of Total	Year to Date Total Accts.	Percent of Total YTD	Charges	Percent of Total	Year to Date Total Charges	Percent of Total YTD	Payments	Percent of Total	Year to Date Payments	Percent of Total YTD
Medicare	47	40.17%	106	31.64%	\$128,752.86	38.03%	\$291,741.73	30.85%	\$13,020.57	13.17%	\$42,372.20	16.91%
Medicare HMO	2	1.71%	21	6.27%	\$6,104.78	1.80%	\$57,922.08	6.13%	\$3,190.18	3.23%	\$9,193.02	3.67%
Medi-Cal	1	0.85%	1	0.30%	\$2,648.98	0.78%	\$2,648.98	0.28%	\$1,090.76	1.10%	\$2,460.78	0.98%
Medi-Cal HMO	9	7.69%	21	6.27%	\$24,110.74	7.12%	\$57,621.12	6.09%	\$2,534.94	2.56%	\$6,174.65	2.46%
Insurance	18	15.38%	38	11.34%	\$50,481.49	14.91%	\$105,121.14	11.12%	\$40,807.70	41.29%	\$91,638.78	36.57%
Private Pay	1	0.85%	39	11.64%	\$2,909.80	0.86%	\$105,960.24	11.21%	\$3,737.83	3.78%	\$7,370.59	2.94%
Kaiser	8	6.84%	18	5.37%	\$25,200.54	7.44%	\$53,267.49	5.63%	\$24,637.51	24.93%	\$62,398.03	24.90%
Kaiser Medical	1	0.85%	3	0.90%	\$2,852.99	0.84%	\$8,680.62	0.92%	\$361.40	0.37%	\$1,089.06	0.43%
Kaiser Medicare	20	17.09%	57	17.01%	\$58,527.01	17.29%	\$167,012.58	17.66%	\$9,452.81	9.56%	\$25,777.88	10.29%
Other	10	8.55%	31	9.25%	\$28,723.72	8.49%	\$87,567.25	9.26%	\$0.00	0.00%	\$2,112.30	0.84%
Prior Sales					\$8,198.93	2.42%	\$7,986.31	0.84%				
<b>Sub Total</b>	<b>117</b>	<b>100.00%</b>	<b>335</b>	<b>100.00%</b>	<b>\$338,511.84</b>	<b>100.00%</b>	<b>\$945,529.54</b>	<b>100.00%</b>	<b>\$98,833.70</b>	<b>100.00%</b>	<b>\$250,587.29</b>	<b>100.00%</b>
Dry Runs	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>117</b>	<b>100.00%</b>	<b>335</b>	<b>100.00%</b>	<b>\$338,511.84</b>	<b>100.00%</b>	<b>\$945,529.54</b>	<b>100.00%</b>	<b>\$98,833.70</b>	<b>100.00%</b>	<b>\$250,587.29</b>	<b>100.00%</b>



**INVOICE 21100247**

**TO:** Ross Valley RPA  
**FROM:** Wittman Enterprises  
**DATE:** November 18, 2021  
**FOR:** Billing Services Performed in **October 2021**

Gross Collections	\$	94,739.22
Less Refunds	\$	800.25
Net Collections	\$	93,938.97
Fee Based on 3.99% of Net Collections	\$	3,748.16

**CURRENT MONTH BALANCE: \$ 3,748.16**

**TOTAL AMOUNT: \$ 3,748.16**



Ross Valley Fiscal Year 21-22

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	RESIDENT WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
JULY '21	\$ 311,759.01	\$ 140,680.15	\$ 33,230.08	\$ 41,079.77	\$ 12,396.83	\$ 84,372.18	\$ 91,706.19	\$ -	\$ 91,706.19	\$ 16,803.25	\$ 2,968.50	\$ 0.87	\$ 523,033.98
AUGUST '21	\$ 295,258.69	\$ 144,836.65	\$ 18,460.02	\$ 6,041.67	\$ 2,484.13	\$ 123,436.22	\$ 60,047.40	\$ -	\$ 60,047.40	\$ 2,604.14	\$ 5,158.32	\$ 15.00	\$ 578,675.34
SEPTEMBER '21	\$ 338,511.84	\$ 192,299.14	\$ 37,271.93	\$ 15,838.71	\$ 8,694.53	\$ 84,407.53	\$ 98,833.70	\$ -	\$ 98,833.70	\$ -	\$ 4,899.17	\$ 17.11	\$ 559,367.11
OCTOBER '21	\$ 328,064.48	\$ 192,765.90	\$ 25,233.37	\$ 13,853.83	\$ 2,346.42	\$ 93,864.96	\$ 94,739.22	\$ 800.25	\$ 93,938.97	\$ 15,737.44	\$ -	\$ -	\$ 543,555.66
NOVEMBER '21						\$ -			\$ -				
DECEMBER '21						\$ -			\$ -				
JANUARY '22						\$ -			\$ -				
FEBRUARY '22						\$ -			\$ -				
MARCH '22						\$ -			\$ -				
APRIL '22						\$ -			\$ -				
MAY '22						\$ -			\$ -				
JUNE '22						\$ -			\$ -				
<b>YEAR TO DATE TOTALS</b>	\$ 1,273,594.02	\$ 670,581.84	\$ 114,195.40	\$ 76,813.98	\$ 25,921.91	\$ 386,080.89	\$ 345,326.51	\$ 800.25	\$ 344,526.26	\$ 35,144.83	\$ 13,025.99	\$ 32.98	
<b>YTD PERCENTAGE OF REVENUE</b>		52.65%	8.97%	6.03%	2.04%	30.31%	27.11%	0.06%	27.05%	2.76%	1.02%	0.00%	
<b>YTD PERCENTAGE OF NET REVENUE</b>									89.24%				

**Management Summary Report**  
**Monthly and Fiscal Year to Date**  
**Ross Valley RPA**  
**October 2021**

Financial Class	Number of Accounts	Percent of Total	Year to Date Total Accts.	Percent of Total YTD	Charges	Percent of Total	Year to Date Total Charges	Percent of Total YTD	Payments	Percent of Total	Year to Date Payments	Percent of Total YTD
Medicare	47	40.87%	153	34.00%	\$130,169.36	39.68%	\$421,911.09	33.13%	\$24,805.45	26.18%	\$67,177.65	19.45%
Medicare HMO	9	7.83%	30	6.67%	\$25,515.29	7.78%	\$83,437.37	6.55%	\$1,804.69	1.90%	\$10,997.71	3.18%
Medi-Cal	0	0.00%	1	0.22%	\$0.00	0.00%	\$2,648.98	0.21%	\$346.64	0.37%	\$2,807.42	0.81%
Medi-Cal HMO	6	5.22%	27	6.00%	\$16,405.59	5.00%	\$74,026.71	5.81%	\$2,696.30	2.85%	\$8,870.95	2.57%
Insurance	9	7.83%	47	10.44%	\$26,306.97	8.02%	\$131,428.11	10.32%	\$30,404.44	32.09%	\$122,043.22	35.34%
Private Pay	7	6.09%	46	10.22%	\$19,010.78	5.79%	\$124,971.02	9.81%	\$3,141.61	3.32%	\$10,512.20	3.04%
Kaiser	9	7.83%	27	6.00%	\$26,389.08	8.04%	\$79,656.57	6.25%	\$20,629.90	21.78%	\$83,027.93	24.04%
Kaiser Medical	1	0.87%	4	0.89%	\$2,941.97	0.90%	\$11,622.59	0.91%	\$748.40	0.79%	\$1,837.46	0.53%
Kaiser Medicare	18	15.65%	75	16.67%	\$55,293.18	16.85%	\$222,305.76	17.45%	\$9,582.73	10.11%	\$35,360.61	10.24%
Other	9	7.83%	40	8.89%	\$25,936.80	7.91%	\$113,504.05	8.91%	\$579.06	0.61%	\$2,691.36	0.78%
Prior Sales					\$95.46	0.03%	\$8,081.77	0.63%				
<b>Sub Total</b>	<b>115</b>	<b>100.00%</b>	<b>450</b>	<b>100.00%</b>	<b>\$328,064.48</b>	<b>100.00%</b>	<b>\$1,273,594.02</b>	<b>100.00%</b>	<b>\$94,739.22</b>	<b>100.00%</b>	<b>\$345,326.51</b>	<b>100.00%</b>
<b>Dry Runs</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Total</b>	<b>115</b>	<b>100.00%</b>	<b>450</b>	<b>100.00%</b>	<b>\$328,064.48</b>	<b>100.00%</b>	<b>\$1,273,594.02</b>	<b>100.00%</b>	<b>\$94,739.22</b>	<b>100.00%</b>	<b>\$345,326.51</b>	<b>100.00%</b>