



Ross Valley Paramedic Authority

MEMBER AGENCIES

Town of Corte Madera
Town of Fairfax
Kentfield Fire Dist.
City of Larkspur
County of Marin
Town of Ross
Town of San Anselmo
Sleepy Hollow Fire Dist.

BOARD OF DIRECTORS MEETING

Thursday, May 7, 2020 @ 6:30 p.m.

<https://zoom.us/j/98295030410>

By Phone 669-900-6833

Webinar ID: 982 9503 0410

1. Call to Order- Board Chair
2. Roll Call- Executive Officer
3. Pledge of Allegiance – Board Chair
4. Open Time for Public Input. Members of the Public have an opportunity to comment on items not on tonight's agenda. Each member of the public has two minutes in which to speak. Board members and staff are not able to engage in dialogue, answer questions or act on any of the items brought forward. At the Board's discretion, matters brought forth may be placed on a future agenda.
5. Review and approve Meeting Minutes: Staff recommends that the Board approve the meeting minutes from the March 5, 2020 meeting.
6. NEW BUSINESS
 - a. Covid-19 update and RVPA impacts: Recommendation: *Receive update on Covid-19 pandemic from staff.*
 - b. Presentation of preliminary budget FY 2020-21. Recommendation: *Receive preliminary budget presentation, and direct staff as necessary.*
7. OLD BUSINESS
 - a. No old business
8. CQI Reports (Quarterly). Staff recommends that the Board receive any oral/written updates from the CQI managers. *Recommendation: Direct staff as needed.*
 - a. Marin County: Heather Price Fair
 - b. Central Marin Fire: Liz Froneberger
9. Review RVPA Expense Sheet (attached).
10. Transport Billing Data Review (attached).
11. Announcements/Future Agenda Items.
12. Adjournment.

Submitted, /s/ Jason Weber, Executive Officer

ATTENTION: This will be a virtual meeting of the Ross Valley Paramedic Authority pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There will not be a public location for participating in this meeting, but any interested member of the public can participate telephonically by utilizing the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jason Weber at

jweber@marincounty.org

THE BOARD OF DIRECTORS OF
THE ROSS VALLEY PARAMEDIC AUTHORITY
Held a meeting:
6:30 p.m. Thursday, March 5, 2020
Kentfield Fire District
1004 Sir Francis Drake Blvd., Kentfield, CA. 94904

1. Call to Order- Chair Corbet called the meeting to order at 6:30 p.m.
2. Roll Call
Board Member Attendance: Chair Corbet, Bailey, Hillmer, Meagor, Przybylski,
Reed, Salmen Absent: Finn
Staff: Weber, McTigue, Shurtz
3. Pledge of Allegiance
4. Open Time for Public Input

There were no comments.

5. Review and/or approve Meeting Minutes: From February 6, 2020

M/s, Meagor/Hillmer, to approve the minutes of February 6, 2020 as submitted.
Ayes: All Absent: Finn

6. NEW BUSINESS

- a. Presentation of Annual Financial Audit for Fiscal Year 2018/19

Larkspur Finance Director Orme introduced the auditor from Badawi & Associates, Certified Public Accountants.

The auditor gave a PowerPoint presentation. He stated this was a very straightforward engagement. He discussed the primary areas of the audit and summarized some of the numbers and the net position. He was able to give a “clean opinion” with respect to the Financial Statements for Fiscal Year 2018/19 and stated they were prepared in accordance with Generally Accepted Accounting Principles. He discussed the responsibilities of the auditors and management.

Finance Director Orme discussed the Internal Controls Report and the checks and balances that are in place.

Boardmember Bailey had a question about internal controls in a small organization.

M/s, Bailey/Hillmer, to accept the Annual Financial Audit for Fiscal Year 2018/19.
Ayes: All Absent: Finn

7. OLD BUSINESS

- a. Adopt and Execute Subcontract for Services Provided by Central Marin Fire Authority to Ross Valley Paramedic Authority

Executive Officer Weber presented the staff report. He reported the Board approved the Marin County Fire contract at the last meeting. The City of Larkspur contract has yet to be approved. He noted the Finance Committee has reviewed all the contracts.

M/s, Salman/Reed, to adopt the contract for services provided by Central Marin Fire Authority to the RVPA.

Ayes: All Absent: Finn

8. CQI Reports

- a. Marin County
- b. Central Marin Fire

Executive Officer Weber stated the CQI reports were presented last month to the Board. The reports are on a quarterly cycle.

9. Review RVPA Expense Sheet

Executive Officer Weber presented a staff report. He noted there was nothing out of the ordinary and spending was normal.

There were no questions for comments from the Board.

10. Transport Billing Data Review/CQI Report

Executive Officer Weber presented a staff report. He noted he had been concerned about a dip in revenue but it is back up again.

There were no questions or comments from the Board.

11. Announcements/Future Agenda Items

Executive Officer Weber stated the County EOC is partially activated in response to the Coronavirus. All agencies are acutely aware of the protocols and line personnel are making sure they are using Body Substance Isolation (BSI) precautions. Additional equipment has been ordered by the State. The mortality rate is less than 1% in the United States and hospitals are well prepared. He will keep the Board updated. Boardmember Hillmer had a question about the number of tests and test kits. Executive Officer Weber stated the tests had to meet a threshold.

Boardmember Bailey reported he did not run for re-election on the Corte Madera Town Council and he would no longer be on the RVPA Board. The Corte Madera Town Council will be selecting his replacement soon. He expressed his gratitude to the RVPA Board and staff for their service.

12. Adjournment- Chair Corbin adjourned the meeting at 7:07 p.m. The next meeting would be held on May 7, 2020.

Respectfully submitted,

Toni DeFrancis,
Recording Secretary

RVPA Staff Report

TO: RVPA Board
FROM: Cathy Orme, Administrative Services Director
SUBJECT: Proposed Budget FY 2020-21
MEETING DATE: May 7, 2020

BACKGROUND

The report labeled "Budget Comparison Report" shows five years total activity, year-to-date through April 2020 and the proposed budget for FY 2020/21. RVPA finished fiscal year 2019 very strong. Revenues exceeded expenditure by \$349 thousand. Accordingly, fiscal year 2019/2020 is trending to finish the year equally strong.

DISCUSSION

In these uncertain COVID-19 times, we estimate our parcel assessment to remain stable. RVPA proposed budget projects a 5% increase in parcel tax revenue. There may be a decrease in transport revenue secondary to a reduction in the use of 911 services during the pandemic. We modestly increased transport revenues in the budget based on current fy performance. The total over-all revenues are projected to increase 6.5%.

The proposed expenditures for fiscal year 2020/21 has a modest increase of 4%. Increases include categories of parcel tax transfer to Corte Madera for CSA27, the County Contract, disposable medical supplies, payments for the GMET program and insurance.

The over-all proposed FY2020/21 budget has revenues exceeding expenditures by \$66 thousand. Staff has presented a conservative budget with the understanding adjustments can be made at mid-year.

STAFF RECOMMENDATION

Receive proposed budget for FY2020/21, direct staff as necessary.

Respectfully submitted,

Cathy Orme
Administrative Services Director

Attachments

1. Budget Comparison Report

Fund	Account Number	Account Name	2014-2015 Total Activity	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through April	2019-2020 Total Budget	2020-2021 Total Budget Bud 2020-2021
705	705-1204-101004	INVESTMENT EARNINGS	(2,013.14)	(3,695.01)	(6,210.48)	(8,034.24)	(17,113.18)	(15,321.04)	(2,200.00)	(2,200)
705	705-1205-200002	KENTFIELD FIRE DIST	(144,982.50)	(161,673.00)	(178,188.50)	(194,634.00)	(210,477.17)	(211,678.81)	(223,485.33)	(234,660)
705	705-1205-200003	CITY OF LARKSPUR	(386,841.30)	(434,063.60)	(480,789.40)	(526,509.29)	(563,308.45)	(573,692.45)	(599,324.40)	(629,291)
705	705-1205-200004	COUNTY SER AREA 27	(38,343.50)	(42,615.50)	(47,106.00)	(51,564.00)	(55,823.00)	(56,172.36)	(57,824.55)	(60,716)
705	705-1205-200007	TOWN OF FAIRFAX	(191,896.00)	(214,312.00)	(236,665.00)	(258,175.00)	(279,027.00)	(281,794.28)	(296,285.02)	(311,099)
705	705-1205-200009	TOWN OF ROSS	(49,227.50)	(54,912.00)	(60,648.00)	(66,384.00)	(71,754.00)	(72,581.10)	(75,809.98)	(79,600)
705	705-1205-200010	SLEEPY HOLLOW FIRE DIST	(46,970.00)	(52,448.00)	(57,926.00)	(63,404.00)	(68,882.00)	(69,251.71)	(72,067.05)	(75,670)
705	705-1205-200013	SAN ANSELMO	(307,438.00)	(343,283.85)	(379,019.33)	(408,727.50)	(441,097.10)	(446,386.06)	(471,711.60)	(495,297)
705	705-1207-103000	OTHER REVENUE	(2,215.00)	(882.79)	(5,265.57)	(37,279.52)	(27,198.60)	-	(5,000.00)	(5,000)
705	705-1207-103005	TRANSPORT BILLING	(660,869.91)	(920,019.67)	(823,668.03)	(749,088.03)	(1,228,352.99)	(711,766.02)	(819,880.00)	(900,000)
705	705-1308-109006	DISPOSITION OF PROPERTY	-	-	-	-	-	-	-	-
705	705-9999-359001	TRANSFER FROM RESERVES	-	-	-	-	-	-	-	-
		Total Revenue	(1,830,796.85)	(2,227,905.42)	(2,275,486.31)	(2,363,799.58)	(2,963,033.49)	(2,438,643.83)	(2,623,587.93)	(2,793,533.33)
Fund	Account Number	Account Name	2014-2015 Total Activity	2015-2016 Total Activity	2016-2017 Total Activity	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through April	2019-2020 Total Budget	2020-2021 Total Budget Bud 2020-2021
705	705-0046-000-00300	PART TIME	3,100.00	4,940.00	4,660.00	3,040.00	4,580.00	1,880.00	7,210.00	5,000
705	705-0046-001-01200	FINANCIAL & ADMINISTRATIVE SERV	46,240.00	42,710.00	47,323.00	47,736.00	51,402.75	23,726.25	48,745.78	51,191
705	705-0046-001-01200	ALS BACK UP	126,603.24	102,687.50	50,721.89	41,521.40	104,206.77	40,666.06	64,375.00	70,000
705	705-0046-001-01201	CONSULTANT	910.00	2,345.00	450.00	1,519.00	-	2,841.25	5,150.00	5,150
705	705-0046-001-01203	DEFIBRILLATORS	26,379.60	28,761.38	-	-	11,726.52	11,726.52	9,270.00	9,270
705	705-0046-001-01203	TRANSPORT BILLING FEES	34,000.54	54,337.54	46,991.37	18,885.74	50,989.02	34,654.44	51,500.00	51,500
705	705-0046-001-01203	PARCEL TAX TRANSFER TO CM	(15,795.00)	-	14,076.00	8,037.00	-	-	9,164.00	9,628
705	705-0046-001-01600	LEGAL SERVICES	350.00	-	-	3,386.25	-	-	12,360.00	7,500
705	705-0046-001-01800	COUNTY CONTRACT	1,334,482.02	1,396,408.97	1,434,179.44	1,473,083.04	1,513,153.74	-	1,687,118.00	1,755,946
705	705-0046-001-01800	CQI PROGRAM	-	-	-	-	-	-	-	-
705	705-0046-002-02100	AUTOMOTIVE FUELS	8,110.22	5,394.98	4,995.79	3,889.35	4,392.81	2,639.03	10,300.00	10,300
705	705-0046-002-02400	PRINTED & PHOTOGRAPHIC	-	11.95	-	225.00	210.00	-	1,030.00	1,000
705	705-0046-002-02600	OFFICE SUPPLIES	-	-	27.10	-	-	-	206.00	206
705	705-0046-002-02800	ENGINE MEDIC PROGRAM - RVFD	179,432.00	179,432.00	186,220.00	209,398.46	219,919.08	47,290.00	243,080.00	243,080
705	705-0046-002-02800	ENGINE MEDIC PROGRAM - LARKSP	67,500.00	76,250.00	102,500.00	120,000.00	137,500.00	131,574.75	175,433.00	175,433
705	705-0046-002-02800	EMS TRAINING/SUPPLY REIMB	78,872.66	31,077.00	137,827.10	90,000.00	90,300.00	42,710.00	90,000.00	90,000
705	705-0046-002-02801	DISPOSABLE MEDICAL SUPPLIES	46,013.00	77,716.32	64,097.89	70,726.21	59,233.70	53,486.41	77,250.00	77,500
705	705-0046-004-04000	POSTAGE	-	-	105.33	691.92	1,783.60	1,283.19	515.00	515
705	705-0046-004-09000	MISC	274.02	7.25	-	-	50.00	56.05	1,030.00	1,030
705	705-0046-005-05300	AUTOMOTIVE EQUIPMENT REPAIRS	5,258.43	3,784.13	4,681.14	15,280.12	9,632.61	-	7,000.00	7,000
705	705-0046-006-06400	INSURANCE/MISC	3,850.00	3,972.00	4,060.00	4,702.00	5,185.00	5,173.00	5,400.00	5,400
705	705-0046-007-07000	DUES/MEMBERSHIP/SUBSCRIPTION	-	-	-	-	-	-	-	-
705	705-0046-007-07300	ADJ TO BAL BUDGET	-	-	-	-	-	-	-	-
705	705-0046-007-07300	TAX COLLECTION SERVICE	9,313.21	7,924.00	7,920.99	7,917.50	7,914.42	7,913.00	8,240.00	8,240
705	705-0046-007-07400	RENT	40,164.18	27,445.52	28,131.66	28,834.95	29,555.82	-	30,900.00	31,827
705	705-0046-007-07500	PMTS TO OTHR AGENCIES	-	-	-	-	19,603.71	34,363.83	-	34,000
705	705-0046-008-08700	OTHER EQUIPMENT/BUILDING	666.86	827.90	861.90	896.40	930.90	795.50	2,060.00	2,060
705	705-0046-008-08700	EQUIPMENT REPLACEMENT	3,146.50	-	-	262,119.28	271,282.71	-	75,000.00	75,000
705	705-0046-008-08700	OTHER EQUIPMENT	-	-	3,418.70	-	20,398.03	3,702.43	-	-
		Total Expense	1,998,871.48	2,046,033.44	2,143,249.30	2,411,889.62	2,613,951.19	446,481.71	2,622,336.78	2,727,776.00
		(FAV)unfav	168,074.63	(181,871.98)	(132,237.01)	48,090.04	(349,082.30)	(1,992,162.12)	(1,251.15)	(65,757.33)



City of Larkspur, CA

Detail Report Account Detail

Date Range: 03/01/2020 - 03/31/2020

Account	Name	Beginning Balance	Total Activity	Ending Balance				
Fund: 705 - ROSS VALLEY PARAMEDIC								
705-0046-000-003000	PART TIME	1,760.00	120.00	1,880.00				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
03/26/2020	APPKT05394	RVPA 03/05/2020	77644	RVPA - Board Mtg Minutes 03/05/2020	1236 - DeFrancis, Toni		120.00	1,880.00
705-0046-001-012003	ALS BACK UP	25,775.11	11,888.40	37,663.51				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
03/11/2020	APPKT05364	19-395670 - 20-4536	77575	RVPA - 19-395670 - 20-4536 ALS Backup	5778 - Corte Madera Fire Dept.		11,888.40	37,663.51
705-0046-001-012038	TRANSPORT BILLING FEES	17,402.36	13,920.41	31,322.77				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
03/26/2020	APPKT05394	20020247	77681	RVPA - Ambulance Billing FEB 2020	1162 - WITTMAN ENTERPRISES, LLC		2,650.80	20,053.16
03/26/2020	APPKT05394	20020247	77681	RVPA - Ambulance Billing DEC 2019	1162 - WITTMAN ENTERPRISES, LLC		3,388.46	23,441.62
03/26/2020	APPKT05394	20020247	77681	RVPA - Ambulance Billing JAN 2020	1162 - WITTMAN ENTERPRISES, LLC		5,024.46	28,466.08
03/26/2020	APPKT05394	20020247	77681	RVPA - Ambulance Billing NOV 2019	1162 - WITTMAN ENTERPRISES, LLC		2,856.69	31,322.77
705-0046-002-028010	DISPOSABLE MEDICAL SUPPLIES	40,304.07	7,352.65	47,656.72				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
03/11/2020	APPKT05364	83519201	77570	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		438.80	40,742.87
03/11/2020	APPKT05364	9095848742	77563	RVPA - Oxygen Rental	1644 - AIRGAS USA, LLC		499.93	41,242.80
03/11/2020	APPKT05364	9098548741	77563	RVPA - Oxygen Rental	1644 - AIRGAS USA, LLC		710.48	41,953.28
03/11/2020	APPKT05364	9969192174	77563	RVPA - Oxygen Rental	1644 - AIRGAS USA, LLC		318.75	42,272.03
03/11/2020	APPKT05364	9969192175	77563	RVPA - Oxygen Rental	1644 - AIRGAS USA, LLC		290.15	42,562.18
03/26/2020	APPKT05394	83529630	77639	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		792.89	43,355.07
03/26/2020	APPKT05394	83529631	77639	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		372.92	43,727.99
03/26/2020	APPKT05394	83531350	77639	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		28.11	43,756.10
03/26/2020	APPKT05394	83532833	77639	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		1,772.92	45,529.02
03/26/2020	APPKT05394	83534646	77639	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		147.40	45,676.42
03/26/2020	APPKT05394	83546296	77639	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		51.06	45,727.48
03/26/2020	APPKT05394	83557806	77639	RVPA - Disposable Medical Supplies	4495 - Bound Tree RVPA		127.61	45,855.09
03/26/2020	APPKT05394	9502288172	77677	RVPA - Disposable Medical Supplies	6049 - Teleflex LLC		1,801.63	47,656.72

Detail Report

Date Range: 03/01/2020 - 03/31/2020

Account	Name	Beginning Balance	Total Activity	Ending Balance				
705-0046-004-040000	POSTAGE	996.99	123.80	1,120.79				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
03/26/2020	APPKT05394	6-963-53113	77649	RVPA - Shipping	1700 - FEDEX		123.80	1,120.79
705-0046-004-090002	MISC	39.35	16.70	56.05				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
03/26/2020	APPKT05394	I692041950858	77652	RVPA - LIC 1537397 IG92041950858 3/09	6083 - Golden Gate Bridge / Fastrak		8.35	47.70
03/26/2020	APPKT05394	I692041950858	77652	RVPA - LIC 1537397 IG92041950858 3/10	6083 - Golden Gate Bridge / Fastrak		8.35	56.05
705-0046-007-075002	PMTS TO OTHR AGENCIES	9,515.55	24,848.28	34,363.83				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
03/04/2020	APPKT05347	NPI: 1932109972	77535	RVPA - Q4 2019 Quality Assurance Fee	5843 - Department of Health Care Services / ...		24,848.28	34,363.83
705-0046-008-087001	OTHER EQUIPMENT/BUILDING	631.60	81.95	713.55				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
03/11/2020	APPKT05364	8155 30 005 0005735 ...	77574	RVPA - Internet Services 03/02-04/01	4741 - Comcast - RVPA / Rescue 40		81.95	713.55
Total Fund: 705 - ROSS VALLEY PARAMEDIC:		Beginning Balance: 96,425.03	Total Activity: 58,352.19		Ending Balance: 154,777.22			
Grand Totals:		Beginning Balance: 96,425.03	Total Activity: 58,352.19		Ending Balance: 154,777.22			

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
705 - ROSS VALLEY PARAMEDIC	96,425.03	58,352.19	154,777.22
Grand Total:	96,425.03	58,352.19	154,777.22

INVOICE 20020247

TO: Ross Valley RPA
FROM: Wittman Enterprises
DATE: March 20, 2020
FOR: Billing Services Performed in **February 2020**

Gross Collections	\$	66,436.06
	\$	-
Less Refunds	\$	-
Net Collections	\$	66,436.06
Fee Based on 3.99% of Net Collections	\$	2,650.80

CURRENT MONTH BALANCE: \$ 2,650.80

Prior month (November) balance: \$ 2,856.69

Prior month (December) balance: \$ 3,388.46

Prior month (January) balance: \$ 5,024.46

TOTAL AMOUNT: \$ 13,920.41

Ross Valley New Work

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	RESIDENT WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
MARCH '19	\$ 301,014.27	\$ 150,987.00	\$ 32,547.13	\$ 24,347.61	\$ 10,217.61	\$ 82,914.92	\$ 88,321.79	\$ -	\$ 88,321.79	\$ 2,536.42	\$ -	\$ 0.20	\$ 383,364.76
APRIL '19	\$ 340,553.01	\$ 171,904.63	\$ 25,482.84	\$ 13,463.50	\$ 4,492.32	\$ 125,209.72	\$ 88,148.59	\$ 475.16	\$ 87,673.43	\$ 3,042.13	\$ 595.27	\$ -	\$ 417,263.65
MAY '19	\$ 338,485.51	\$ 171,445.10	\$ 35,723.61	\$ 26,631.33	\$ 4,357.13	\$ 100,328.34	\$ 87,324.06	\$ -	\$ 87,324.06	\$ 1,420.32	\$ 2,438.27	\$ -	\$ 426,409.34
JUNE '19	\$ 356,346.10	\$ 170,056.11	\$ 47,588.53	\$ 33,195.74	\$ 1,896.43	\$ 103,609.29	\$ 93,986.96	\$ -	\$ 93,986.96	\$ 3,148.43	\$ -	\$ 15.00	\$ 432,898.24
JULY '19	\$ 329,460.61	\$ 175,695.14	\$ 25,891.60	\$ 15,313.74	\$ 5,769.25	\$ 106,790.88	\$ 140,118.99	\$ 2,511.45	\$ 137,607.54	\$ 3,169.70	\$ 425.16	\$ (0.26)	\$ 398,486.46
AUGUST '19	\$ 287,623.93	\$ 133,897.21	\$ 34,420.37	\$ 9,946.46	\$ 13,334.70	\$ 96,025.19	\$ 117,042.20	\$ -	\$ 117,042.20	\$ 10,634.50	\$ -	\$ -	\$ 366,834.95
SEPTEMBER '19	\$ 313,494.50	\$ 160,164.82	\$ 31,129.13	\$ 9,614.95	\$ 5,992.23	\$ 106,593.37	\$ 81,968.05	\$ -	\$ 81,968.05	\$ 7,473.39	\$ -	\$ 2.53	\$ 383,989.41
OCTOBER '19	\$ 310,133.46	\$ 157,157.84	\$ 29,460.50	\$ 22,512.69	\$ 6,628.95	\$ 94,373.48	\$ 88,403.31	\$ -	\$ 88,403.31	\$ 1,951.16	\$ 2,546.60	\$ 0.08	\$ 385,461.90
NOVEMBER '19	\$ 285,736.27	\$ 146,445.25	\$ 36,435.68	\$ 20,323.27	\$ 7,640.43	\$ 74,891.64	\$ 75,681.41	\$ 6,859.05	\$ 68,822.36	\$ 9,049.60	\$ -	\$ -	\$ 382,481.58
DECEMBER '19	\$ 361,165.84	\$ 175,463.98	\$ 34,237.15	\$ 8,703.78	\$ 1,896.43	\$ 140,864.50	\$ 87,110.67	\$ 2,286.79	\$ 84,823.88	\$ -	\$ -	\$ 148.06	\$ 438,670.26
JANUARY '20	\$ 301,634.33	\$ 154,602.85	\$ 26,303.89	\$ 34,181.62	\$ 150.00	\$ 86,395.97	\$ 125,164.09	\$ -	\$ 125,164.09	\$ 7,227.80	\$ -	\$ 15.00	\$ 392,689.34
FEBRUARY '20	\$ 300,464.14	\$ 166,681.26	\$ 21,174.71	\$ 19,500.15	\$ 3,592.78	\$ 89,515.24	\$ 66,163.16	\$ -	\$ 66,163.16	\$ 12,589.39	\$ 5,089.69	\$ -	\$ 398,362.34
YEAR TO DATE TOTALS	\$ 3,826,111.97	\$ 1,934,501.19	\$ 380,395.14	\$ 237,734.84	\$ 65,968.26	\$ 1,207,512.54	\$ 1,139,433.28	\$ 12,132.45	\$ 1,127,300.83	\$ 62,242.84	\$ 11,094.99	\$ 180.61	
YTD PERCENTAGE OF REVENUE		50.56%	9.94%	6.21%	1.72%	31.56%	29.78%	0.32%	29.46%	1.63%	0.29%	0.00%	
YTD PERCENTAGE OF NET REVENUE									93.36%				

Ross Valley EMS Fiscal Year 19-20

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	RESIDENT WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
JULY '19	\$ 329,460.61	\$ 176,964.06	\$ 27,846.02	\$ 20,180.16	\$ 7,520.96	\$ 96,949.41	\$ 145,525.57	\$ 2,618.47	\$ 142,907.10	\$ 7,417.96	\$ 425.16	\$ 9.07	\$ 437,779.73
AUGUST '19	\$ 287,623.93	\$ 133,897.21	\$ 34,391.45	\$ 13,190.75	\$ 15,245.97	\$ 90,898.55	\$ 119,980.58	\$ -	\$ 119,980.58	\$ 12,106.79	\$ -	\$ -	\$ 396,590.91
SEPTEMBER '19	\$ 313,494.50	\$ 160,164.82	\$ 31,234.55	\$ 13,760.33	\$ 7,293.06	\$ 101,041.74	\$ 84,505.13	\$ -	\$ 84,505.13	\$ 7,473.39	\$ -	\$ 2.53	\$ 405,656.66
OCTOBER '19	\$ 310,133.46	\$ 157,690.00	\$ 29,460.50	\$ 22,512.69	\$ 12,440.57	\$ 88,029.70	\$ 88,727.59	\$ -	\$ 88,727.59	\$ 2,099.00	\$ 2,546.60	\$ 0.08	\$ 400,313.25
NOVEMBER '19	\$ 285,736.27	\$ 146,331.05	\$ 36,673.94	\$ 21,716.96	\$ 7,596.77	\$ 73,417.55	\$ 78,969.60	\$ 7,373.41	\$ 71,596.19	\$ 9,215.19	\$ (106.38)	\$ -	\$ 393,025.80
DECEMBER '19	\$ 361,165.84	\$ 175,463.98	\$ 34,570.13	\$ 11,324.05	\$ 1,896.43	\$ 137,911.25	\$ 87,210.67	\$ 2,286.79	\$ 84,923.88	\$ -	\$ 1,767.87	\$ 148.06	\$ 444,393.36
JANUARY '20	\$ 301,634.33	\$ 154,602.85	\$ 24,124.32	\$ 34,181.62	\$ 1,970.61	\$ 86,754.93	\$ 125,926.42	\$ -	\$ 125,926.42	\$ 7,227.80	\$ -	\$ 15.00	\$ 398,009.07
FEBRUARY '20	\$ 300,464.14	\$ 166,675.20	\$ 21,522.52	\$ 19,500.15	\$ 5,592.78	\$ 89,173.49	\$ 66,436.06	\$ -	\$ 66,436.06	\$ 12,589.39	\$ 5,089.69	\$ -	\$ 403,067.42
MARCH '20													
APRIL '20													
MAY '20													
JUNE '20													
YEAR TO DATE TOTALS	\$ 2,489,713.08	\$ 1,271,789.17	\$ 239,823.43	\$ 156,366.71	\$ 57,557.15	\$ 764,176.62	\$ 797,281.62	\$ 12,278.67	\$ 785,002.95	\$ 58,129.52	\$ 9,722.94	\$ 174.74	
YTD PERCENTAGE OF REVENUE		51.08%	9.63%	6.28%	2.31%	30.69%	32.02%	0.49%	31.53%	2.33%	0.39%	0.01%	
YTD PERCENTAGE OF NET REVENUE									102.73%				

Management Summary Report
Monthly and Fiscal Year to Date
Ross Valley RPA
February 2020

Financial Class	Number of Accounts	Percent of Total	Year to Date Total Accts.	Percent of Total YTD	Charges	Percent of Total	Year to Date Total Charges	Percent of Total YTD	Payments	Percent of Total	Year to Date Payments	Percent of Total YTD
Medicare	48	40.68%	401	40.84%	\$147,135.03	48.97%	\$1,043,825.52	41.93%	\$18,266.32	27.49%	\$163,172.80	20.47%
Medicare HMO	12	10.17%	50	5.09%	\$29,780.16	9.91%	\$123,861.55	4.97%	\$2,611.52	3.93%	\$21,595.04	2.71%
Medi-Cal	0	0.00%	7	0.71%	\$0.00	0.00%	\$17,438.07	0.70%	\$0.00	0.00%	\$8,253.92	1.04%
Medi-Cal HMO	7	5.93%	83	8.45%	\$18,075.83	6.02%	\$205,114.61	8.24%	\$1,720.86	2.59%	\$52,411.78	6.57%
Insurance	13	11.02%	87	8.86%	\$32,018.86	10.66%	\$216,853.20	8.71%	\$16,843.01	25.35%	\$235,880.51	29.59%
Private Pay	6	5.08%	62	6.31%	\$15,194.28	5.06%	\$147,984.07	5.94%	\$5,242.96	7.89%	\$42,503.13	5.33%
Kaiser	6	5.08%	51	5.19%	\$16,718.21	5.56%	\$138,169.48	5.55%	\$13,396.56	20.16%	\$183,738.29	23.05%
Kaiser Mcal	0	0.00%	5	0.51%	\$0.00	0.00%	\$13,561.41	0.54%	\$0.00	0.00%	\$4,973.42	0.62%
Kaiser Mcare	15	12.71%	145	14.77%	\$41,599.54	13.85%	\$392,978.84	15.78%	\$7,795.85	11.73%	\$76,618.04	9.61%
Other	11	9.32%	91	9.27%	\$0.00	-0.02%	\$17,025.39	0.68%	\$558.98	0.84%	\$8,134.69	1.02%
Prior Sales					-\$57.77							
Sub Total	118	100.00%	982	100.00%	\$300,464.14	100.00%	\$2,489,713.08	100.00%	\$66,436.06	100.00%	\$797,281.62	100.00%
Dry Runs	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Total	118	100.00%	982	100.00%	\$300,464.14	100.00%	\$2,489,713.08	100.00%	\$66,436.06	100.00%	\$797,281.62	100.00%

INVOICE 20030247

TO: Ross Valley RPA
FROM: Wittman Enterprises
DATE: April 21, 2020
FOR: Billing Services Performed in **March 2020**

Gross Collections	\$	83,500.39
	\$	-
Less Refunds	\$	-
Net Collections	\$	83,500.39
Fee Based on 3.99% of Net Collections	\$	3,331.67

CURRENT MONTH BALANCE: \$ 3,331.67

TOTAL AMOUNT: \$ 3,331.67

Ross Valley New Work

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	RESIDENT WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
APRIL '19	\$ 340,553.01	\$ 171,904.63	\$ 25,482.84	\$ 13,463.50	\$ 4,492.32	\$ 125,209.72	\$ 88,148.59	\$ 475.16	\$ 87,673.43	\$ 3,042.13	\$ 595.27	\$ -	\$ 417,263.65
MAY '19	\$ 338,485.51	\$ 171,445.10	\$ 35,723.61	\$ 26,631.33	\$ 4,357.13	\$ 100,328.34	\$ 87,324.06	\$ -	\$ 87,324.06	\$ 1,420.32	\$ 2,438.27	\$ -	\$ 426,409.34
JUNE '19	\$ 356,346.10	\$ 170,056.11	\$ 47,588.53	\$ 33,195.74	\$ 1,896.43	\$ 103,609.29	\$ 93,986.96	\$ -	\$ 93,986.96	\$ 3,148.43	\$ -	\$ 15.00	\$ 432,898.24
JULY '19	\$ 329,460.61	\$ 175,695.14	\$ 25,891.60	\$ 15,313.74	\$ 5,769.25	\$ 106,790.88	\$ 140,118.99	\$ 2,511.45	\$ 137,607.54	\$ 3,169.70	\$ 425.16	\$ (0.26)	\$ 398,486.46
AUGUST '19	\$ 287,623.93	\$ 133,897.21	\$ 34,420.37	\$ 9,946.46	\$ 13,334.70	\$ 96,025.19	\$ 117,042.20	\$ -	\$ 117,042.20	\$ 10,634.50	\$ -	\$ -	\$ 366,834.95
SEPTEMBER '19	\$ 313,494.50	\$ 160,164.82	\$ 31,129.13	\$ 9,614.95	\$ 5,992.23	\$ 106,593.37	\$ 81,968.05	\$ -	\$ 81,968.05	\$ 7,473.39	\$ -	\$ 2.53	\$ 383,989.41
OCTOBER '19	\$ 310,133.46	\$ 157,157.84	\$ 29,460.50	\$ 22,512.69	\$ 6,628.95	\$ 94,373.48	\$ 88,403.31	\$ -	\$ 88,403.31	\$ 1,951.16	\$ 2,546.60	\$ 0.08	\$ 385,461.90
NOVEMBER '19	\$ 285,736.27	\$ 146,445.25	\$ 36,435.68	\$ 20,323.27	\$ 7,640.43	\$ 74,891.64	\$ 75,681.41	\$ 6,859.05	\$ 68,822.36	\$ 9,049.60	\$ -	\$ -	\$ 382,481.58
DECEMBER '19	\$ 361,165.84	\$ 175,463.98	\$ 34,237.15	\$ 8,703.78	\$ 1,896.43	\$ 140,864.50	\$ 87,110.67	\$ 2,286.79	\$ 84,823.88	\$ -	\$ -	\$ 148.06	\$ 438,670.26
JANUARY '20	\$ 301,634.33	\$ 154,602.85	\$ 26,303.89	\$ 34,181.62	\$ 150.00	\$ 86,395.97	\$ 125,164.09	\$ -	\$ 125,164.09	\$ 7,227.80	\$ -	\$ 15.00	\$ 392,689.34
FEBRUARY '20	\$ 300,464.14	\$ 166,681.26	\$ 21,174.71	\$ 19,500.15	\$ 3,592.78	\$ 89,515.24	\$ 66,163.16	\$ -	\$ 66,163.16	\$ 12,589.39	\$ 5,089.69	\$ -	\$ 398,362.34
MARCH '20	\$ 231,129.68	\$ 133,305.48	\$ 18,194.59	\$ 18,565.73	\$ 9,361.20	\$ 51,702.68	\$ 83,400.39	\$ -	\$ 83,400.39	\$ 241.54	\$ -	\$ -	\$ 366,423.09
YEAR TO DATE TOTALS	\$ 3,756,227.38	\$ 1,916,819.67	\$ 366,042.60	\$ 231,952.96	\$ 65,111.85	\$ 1,176,300.30	\$ 1,134,511.88	\$ 12,132.45	\$ 1,122,379.43	\$ 59,947.96	\$ 11,094.99	\$ 180.41	
YTD PERCENTAGE OF REVENUE		51.03%	9.74%	6.18%	1.73%	31.32%	30.20%	0.32%	29.88%	1.60%	0.30%	0.00%	
YTD PERCENTAGE OF NET REVENUE									95.42%				

Ross Valley Old Work

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	RESIDENT WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
APRIL '19	\$ 40.27	\$ (1,464.80)	\$ 78.30	\$ 12,442.93	\$ 1,086.59	\$ (12,102.75)	\$ 3,450.01	\$ 4,492.81	\$ (1,042.80)	\$ 5,189.11	\$ 3,859.89	\$ -	\$ 78,903.08
MAY '19	\$ -	\$ (10.65)	\$ (180.48)	\$ 263.25	\$ -	\$ (72.12)	\$ 9,000.30	\$ -	\$ 9,000.30	\$ 2,211.68	\$ 2,447.44	\$ -	\$ 65,171.54
JUNE '19	\$ -	\$ -	\$ 119.42	\$ 3,065.64	\$ -	\$ (3,185.06)	\$ 1,286.74	\$ -	\$ 1,286.74	\$ 2,026.51	\$ -	\$ -	\$ 58,673.23
JULY '19	\$ -	\$ 1,268.92	\$ 1,954.42	\$ 4,866.42	\$ 1,751.71	\$ (9,841.47)	\$ 5,406.58	\$ 107.02	\$ 5,299.56	\$ 4,248.26	\$ -	\$ 9.33	\$ 39,293.27
AUGUST '19	\$ -	\$ -	\$ (28.92)	\$ 3,244.29	\$ 1,911.27	\$ (5,126.64)	\$ 2,938.38	\$ -	\$ 2,938.38	\$ 1,472.29	\$ -	\$ -	\$ 29,755.96
SEPTEMBER '19	\$ -	\$ -	\$ 105.42	\$ 4,145.38	\$ 1,300.83	\$ (5,551.63)	\$ 2,537.08	\$ -	\$ 2,537.08	\$ -	\$ -	\$ -	\$ 21,667.25
OCTOBER '19	\$ -	\$ 532.16	\$ -	\$ -	\$ 5,811.62	\$ (6,343.78)	\$ 324.28	\$ -	\$ 324.28	\$ 147.84	\$ -	\$ -	\$ 14,851.35
NOVEMBER '19	\$ -	\$ (114.20)	\$ 238.26	\$ 1,393.69	\$ (43.66)	\$ (1,474.09)	\$ 3,288.19	\$ 514.36	\$ 2,773.83	\$ 165.59	\$ (106.38)	\$ -	\$ 10,544.22
DECEMBER '19	\$ -	\$ -	\$ 332.98	\$ 2,620.27	\$ -	\$ (2,953.25)	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 1,767.87	\$ -	\$ 5,723.10
JANUARY '20	\$ -	\$ -	\$ (2,179.57)	\$ -	\$ 1,820.61	\$ 358.96	\$ 762.33	\$ -	\$ 762.33	\$ -	\$ -	\$ -	\$ 5,319.73
FEBRUARY '20	\$ -	\$ (6.06)	\$ 347.81	\$ -	\$ -	\$ (341.75)	\$ 272.90	\$ -	\$ 272.90	\$ -	\$ -	\$ -	\$ 4,705.08
MARCH '20	\$ -	\$ 1,380.43	\$ 3,050.43	\$ -	\$ -	\$ (4,430.86)	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ 174.22
YEAR TO DATE TOTALS	\$ 40.27	\$ 1,585.80	\$ 3,838.07	\$ 32,041.87	\$ 13,638.97	\$ (51,064.44)	\$ 29,466.79	\$ 5,114.19	\$ 24,352.60	\$ 15,461.28	\$ 7,968.82	\$ 9.33	
YTD PERCENTAGE OF REVENUE		3937.92%	9530.84%	79567.59%	33868.81%	-126805.17%	73173.06%	12699.75%	60473.31%	38394.04%	19788.48%	23.17%	
YTD PERCENTAGE OF NET REVENUE									-47.69%				

Ross Valley EMS Fiscal Year 19-20

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	RESIDENT WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	NET PAYMENTS	BAD DEBT WRITE OFFS	WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
JULY '19	\$ 329,460.61	\$ 176,964.06	\$ 27,846.02	\$ 20,180.16	\$ 7,520.96	\$ 96,949.41	\$ 145,525.57	\$ 2,618.47	\$ 142,907.10	\$ 7,417.96	\$ 425.16	\$ 9.07	\$ 437,779.73
AUGUST '19	\$ 287,623.93	\$ 133,897.21	\$ 34,391.45	\$ 13,190.75	\$ 15,245.97	\$ 90,898.55	\$ 119,980.58	\$ -	\$ 119,980.58	\$ 12,106.79	\$ -	\$ -	\$ 396,590.91
SEPTEMBER '19	\$ 313,494.50	\$ 160,164.82	\$ 31,234.55	\$ 13,760.33	\$ 7,293.06	\$ 101,041.74	\$ 84,505.13	\$ -	\$ 84,505.13	\$ 7,473.39	\$ -	\$ -	\$ 405,656.66
OCTOBER '19	\$ 310,133.46	\$ 157,690.00	\$ 29,460.50	\$ 22,512.69	\$ 12,440.57	\$ 88,029.70	\$ 88,727.59	\$ -	\$ 88,727.59	\$ 2,099.00	\$ 2,546.60	\$ 0.08	\$ 400,313.25
NOVEMBER '19	\$ 285,736.27	\$ 146,331.05	\$ 36,673.94	\$ 21,716.96	\$ 7,596.77	\$ 73,417.55	\$ 78,969.60	\$ 7,373.41	\$ 71,596.19	\$ 9,215.19	\$ (106.38)	\$ -	\$ 393,025.80
DECEMBER '19	\$ 361,165.84	\$ 175,463.98	\$ 34,570.13	\$ 11,324.05	\$ 1,896.43	\$ 137,911.25	\$ 87,210.67	\$ 2,286.79	\$ 84,923.88	\$ -	\$ 1,767.87	\$ 148.06	\$ 444,393.36
JANUARY '20	\$ 301,634.33	\$ 154,602.85	\$ 24,124.32	\$ 34,181.62	\$ 1,970.61	\$ 86,754.93	\$ 125,926.42	\$ -	\$ 125,926.42	\$ 7,227.80	\$ -	\$ 15.00	\$ 398,009.07
FEBRUARY '20	\$ 300,464.14	\$ 166,675.20	\$ 21,522.52	\$ 19,500.15	\$ 3,592.78	\$ 89,173.49	\$ 66,436.06	\$ -	\$ 66,436.06	\$ 12,589.39	\$ 5,089.69	\$ -	\$ 403,067.42
MARCH '20	\$ 231,129.68	\$ 134,685.91	\$ 21,245.02	\$ 18,565.73	\$ 9,361.20	\$ 47,271.82	\$ 83,500.39	\$ -	\$ 83,500.39	\$ 241.54	\$ -	\$ -	\$ 366,597.31
APRIL '20						\$ -	\$ -		\$ -				
MAY '20						\$ -	\$ -		\$ -				
JUNE '20						\$ -	\$ -		\$ -				
YEAR TO DATE TOTALS	\$ 2,720,842.76	\$ 1,406,475.08	\$ 261,068.45	\$ 174,932.44	\$ 66,918.35	\$ 811,448.44	\$ 880,782.01	\$ 12,278.67	\$ 868,503.34	\$ 58,371.06	\$ 9,722.94	\$ 174.74	
YTD PERCENTAGE OF REVENUE		51.69%	9.60%	6.43%	2.46%	29.82%	32.37%	0.45%	31.92%	2.15%	0.36%	0.01%	
YTD PERCENTAGE OF NET REVENUE									107.03%				

Management Summary Report
Monthly and Fiscal Year to Date
Ross Valley RPA
March 2020

Financial Class	Number of Accounts	Percent of Total	Year to Date Total Accts.	Percent of Total YTD	Charges	Percent of Total	Year to Date Total Charges	Percent of Total YTD	Payments	Percent of Total	Year to Date Payments	Percent of Total YTD
Medicare	46	49.46%	401	40.84%	\$120,384.25	52.09%	\$1,043,825.52	41.93%	\$22,110.68	26.48%	\$163,172.80	20.47%
Medicare HMO	3	3.23%	50	5.09%	\$7,059.47	3.05%	\$123,861.55	4.97%	\$3,960.19	4.74%	\$21,595.04	2.71%
Medi-Cal	0	0.00%	7	0.71%	\$0.00	0.00%	\$17,438.07	0.70%	\$3.19	0.00%	\$8,253.92	1.04%
Medi-Cal HMO	5	5.38%	83	8.45%	\$12,460.60	5.39%	\$205,114.61	8.24%	\$2,534.84	3.04%	\$52,411.78	6.57%
Insurance	9	9.68%	87	8.86%	\$22,590.83	9.77%	\$216,853.20	8.71%	\$21,496.82	25.74%	\$235,880.51	29.59%
Private Pay	9	9.68%	62	6.31%	\$23,317.23	10.09%	\$147,984.07	5.94%	\$2,385.97	2.86%	\$42,503.13	5.33%
Kaiser	4	4.30%	51	5.19%	\$10,571.99	4.57%	\$138,169.48	5.55%	\$19,929.23	23.87%	\$183,738.29	23.05%
Kaiser Mcal	2	2.15%	5	0.51%	\$5,333.95	2.31%	\$13,561.41	0.54%	\$351.80	0.42%	\$4,973.42	0.62%
Kaiser Mcare	12	12.90%	145	14.77%	\$29,478.76	12.75%	\$392,978.84	15.78%	\$8,529.39	10.21%	\$76,618.04	9.61%
Other	3	3.23%	91	9.27%	\$0.00	0.00%	\$172,900.94	6.94%	\$2,198.28	2.63%	\$8,134.69	1.02%
Prior Sales					-\$67.40	-0.03%	\$17,025.39	0.68%				
Sub Total	93	100.00%	982	100.00%	\$231,129.68	100.00%	\$2,489,713.08	100.00%	\$83,500.39	100.00%	\$797,281.62	100.00%
Total	93	100.00%	982	100.00%	\$231,129.68	100.00%	\$2,489,713.08	100.00%	\$83,500.39	100.00%	\$797,281.62	100.00%